

St. Paul's Episcopal Church

Minutes - Meeting of the Vestry  
March 20, 2018

Members Present:

The Rev. Kate Atkinson, Rector, Jerry Tepe, Clerk, Dave Cawley, Treasurer, Mike LaFond, Jim Milliken,, Liz DeNauw, Jack Griffin, Terry Irwin, Bill Pribis, David Wenzel. Kathy Whitehead

Members Not Present:

Jan Greer-Carney, Sr. Warden, Tamar Roberts, Jr, Warden, Ginnie Schartner,

Clergy and Staff Present: Kristin Dunklee, Parish Administrator

The Rector called the Meeting to Order at 6:34 pm.

Way of Life Meditation:

David led a reflection on Self Care and Recreation from the Way of Life Vestry book.

Minutes of the Meeting of the Vestry held on February 20, 2018:

David moved to accept the minutes, seconded by Liz, and approved.

Fun Facts:

Vestry members provided stories of their meetings with Parishioners which generated new relationships and enhanced existing relationships.

Consideration of Agenda:

Items added: New Americans – Terry.  
Ten Talents - Terry.

Finance Report:

- Dave presented the year-to-date financials. Income and expenses are in line of the budget. Concern continues over \$60,000 budget shortfall.
- Short discussion over reporting format.
- The Annual Report contained the 2017 final report.

Proposed Bylaw amendment:

- Jerry presented four options to address the current bylaw requirement of the treasurer signing all checks. This has at times proved a problem and is also outdated as most of our payments are now electronic. General consensus is to remove the requirement. Tabled for now.

Staff Update – Kristin Dunklee:

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- Harvest Fair money will pay for the \$9,398.33 floor replacement for the upper parish hall. Work to commence April 17. Need assistance to remove and replace furniture.
- The carpet in the Sacristy will be removed and the existing wood floor refinished from a parishioner's gift.
- Parishioners on Duty (POD) to replace the current Vestry on Duty (VOD) was discussed. We are looking for volunteers. Reviewed locking duties.
- Presented the 2017 Parochial Report for approval. Jim moved, seconded by Mike and approved.
- The community performance of the Messiah will return to St. Paul's in December 2018.
- People in need of Safe Church training will be notified of upcoming dates.

Clergy Reports:

Kate reported that:

- Pledge Campaign Update – Minimal changes. Discussed previously under treasurer's report.
- Appreciated the participation during the recent retreat. The working group to continue the planning for the event on September 10 was appointed:
  - Bill Pribis, chair, Terry, Jim and Kathy.
  - Other possible members – Drew, Robin Broadbent, Kathy Bush.
- A Grief Support Group will be meeting at the church from mid-May through mid-July. Open to all with sign-up.
- Sinfully Sweet is scheduled for May 12.
- Circulated the Conflict of Interest and Confidentiality forms for all members to sign.

Other Business –

- Terry updated the New Americans program
- Terry reported this year's Ten Talents netted \$1800; less than last year, but always fluctuates. It was agreed it is a valuable program to continue.

Thank You/Get Well notes to be sent on behalf of the Vestry were discussed and assigned.

- Kathy, Jack
- Kate wrote a thank you note to Leslie Pendleton for her assistance on the Capital Campaign.
- The importance of writing notes to parishioners (and others) was empathized.

Next Vestry meeting is Tuesday, April 17, 2018.

The Closing Devotion was provided by Jerry.

The Meeting was adjourned at 8:30.

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Approved at the April 17, 2018 Meeting

Jerry Tepe, Clerk  
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