

St. Paul's Episcopal Church

Minutes - Meeting of the Vestry  
May 15, 2018

Members Present:

The Rev. Kate Atkinson, Rector, Jan Greer-Carney, Sr. Warden, Tamar Roberts, Jr. Warden, Jerry Tepe, Clerk, Dave Cawley, Treasurer, Mike LaFond, Jim Milliken, Liz DeNauw, Jack Griffin, Terry Irwin, Bill Pribis, Ginnie Schartner

Members Not Present:

David Wenzel, Kathy Whitehead

Clergy and Staff Present: Kristin Dunklee, Parish Administrator

The Rector called the Meeting to Order at 6:32

Way of Life Meditation:

Tamar led a reflection on Mission Service from the Way of Life Vestry book.

Minutes of the Meeting of the Vestry held on April 17, 2018:

Ginnie moved to accept the minutes as amended, seconded by Terry, and approved.

Fun Facts:

Vestry members provided stories of their meetings with Parishioners which generated new relationships and enhanced existing relationships.

Consideration of Agenda:

Items added: Approval of Liz DeNauw's Certificate of Support for Postulancy for the Diocese. Signed by Vestry members.

Finance Report:

- Dave presented the year-to-date financials. Income and expenses are in line of the budget affirming the likelihood of the budgeted deficit.
- Electronic check/bill pay policy amended by Jerry to include all the Executive Committee in electronic check prohibition. Dave moved the modified policy, seconded by Jan and approved.
- Proposal from the Finance Committee to move our accounts from TD Bank to Merrimack County Savings Bank moved by Jan and seconded by Ginnie and approved.
- Motion to revise policy of first Sunday plate offering given to the clergy discretionary funds when Easter falls on the first Sunday made by Dave and seconded by Tamar and approved. In these instances, the second Sunday will go to the discretionary funds.

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Staff Update – Kristin Dunklee:

- Reroofing work will start next week. This will temporarily affect parking.
- Approved Eucharistic Minister and Eucharistic Visitor license for Mary Farrell. Moved by Mike, seconded by Terry.
- Update information on the June Vestry retreat.
- Discussion on identifying and recruiting parishioners to become Parishioner on Duty to assist in Vestry on Duty assignments. Former vestry members are likely candidates. All would need to be Safe Church trained. Tamar suggested the Vestry needs to approve all potential candidates.

Clergy Reports:

Kate reported that:

- Poor People's campaign started this week with demonstration at the state house in Concord and will continue for 40 days. Vestry approved Kate signing document of support moved by Dave and seconded by Tamar, Bill abstained. Intent is to change the moral climate, not necessarily specific actions.
- Vestry also approved Kate signing document of support for the NH Immigrant Solidarity Network. Moved by Dave and seconded by Tamar, Bill abstained.
- Update on Invite, Welcome, Connect and September 9 activities.
- Nancy DeGroat will replace Anne Knight as a Ministry Coordinator for Family Promise.
- Still need Ministry Directors for Stewardship.
- Drew will return from paternity leave on May 24.
- Jim moved and Tamar seconded placing a sign on the church as part of the Walking Tour of Downtown Concord program. Building and Grounds to determine where to place sign.
- Kate shared the latest window decal.
- Cheryl is working with Barbara Wanner on proposed new stained glass window following guidelines established during the rebuilding.
- Kate and Georgia will be attending General Convention in July and vacationing afterwards. Kate will be away most of July.
- No vestry meeting in July.

Warden Reports:

Jan, Sr. Warden:

- Reminder of Jamaica breakfast celebrating 20 years is this Sunday.

Tamar, Jr. Warden:

- Need more acolytes for the 10:00 service.
- Recruiting for the Black Flies softball team.

Thank You/Get Well notes to be sent on behalf of the Vestry were discussed and assigned.

- Jerry, Ginnie, Jan.

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Next Vestry meeting is Tuesday, June 19, 2018. Note the potluck is on hiatus.

The Closing Devotion was provided by Tamar.

The Meeting was adjourned at 7:52.

Approved at the June 19, 2018 Meeting

Jerry Tepe, Clerk

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