

St. Paul's Episcopal Church

Minutes - Meeting of the Vestry
September 18, 2018

Members Present:

The Rev. Kate Atkinson, Rector, Jan Greer-Carney, Sr. Warden, Tamar Roberts, Jr. Warden, Jerry Tepe, Clerk, Dave Cawley, Treasurer, Mike LaFond, Jack Griffin, Jim Milliken, Bill Pribis, Ginnie Schartner, David Wenzel, Kathy Whitehead

Members Not Present:

Liz DeNauw, Terry Irwin

Clergy and Staff Present:

The Rev. Drew Courtright, Curate
Kristin Dunklee, Parish Administrator

The Rector called the Meeting to Order at 6:30

Way of Life Meditation: Mike led a reflection on Worship from the Way of Life Vestry book.

Minutes of the Meeting of the Vestry held on August 21, 2018:

Ginnie moved to accept the minutes, seconded by Jim, and approved.

Consideration of Agenda: Accepted as presented.

Finance Report:

- Dave presented the year-to-date financials. Income and expenses are in line of the budget.
- Repaying the operating account from the capital campaign has generated positive cash flow.
- Surprisingly, pledges were maintained during the summer.
- A review of the Scrip program indicates that while it does not generate significant funds, it is worth keeping. We currently receive about \$4,000 per year; reportedly other churches are receiving much more. We need to market the program better.
- Jim moved to accept the treasurer's report, seconded by Jan, and approved.

Staff Update – Kristin Dunklee:

- Renewal of Eucharistic Minister, Lay Preacher and Worship Leader licenses. Moved by Jim and seconded by Bill and approved.
- The VOD is requested to check the worship assignments and verify that people assigned are present about 10 minutes prior to the service and notify the clergy if any absent.

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- Two parishioners have volunteered to become POD. Geoff Forester and Davis Richmond.
- Distributed Building & Grounds meeting minutes.
- The Sacristy floor cannot be sanded. Exploring other options.
- Reviewed proposals to refurbish the Park Street sign. Jim moved, seconded by Tamar, to accept the proposal from Advantage sign.
- Receiving quotes to replace the carpet in the Centre Street entrance.
- Discussed problem of homeless people using church grounds to sleep, etc.

Clergy Reports:

Rector:

- Noted the 3-year pledge program has not been finalized as she had intimated previously.
- Reviewed the progress on the Renewal Works survey.
- Kirkin' of the Tartans will occur at the 10:00 service on November 25.
- Way of Love will be the topic of sermons and study program for 7 weeks starting this Sunday.
- There have been incidents of bullying in our Scout Troop. Paul Smith has been addressing this successfully on behalf of the church.
- She has completed her 4 years as Chaplin to the Companions of the Holy Cross and is now a board member of National Alliance on Mental Illness (NAMI).

Curate:

- Invitation Sunday was a huge success.
- 15 children were registered for Sunday School.
- Changes are being planned for the Ageless Worship Services to include more children.

Warden Reports:

Jan, Sr. Warden:

- Cited her reading from the Renewal Works book "Footsteps: Making Spiritual Growth Our Priority."

Tamar, Jr. Warden:

- Received several new volunteers for acolyte and EM/lector at Invitation Sunday.
- Will be conducting acolyte training on Sunday, September 23 and 30.
- Game Night will return to the first Saturday of the month. She encouraged vestry members to attend.
- Discussed possibly reducing the summer Sunday services to one due to diminished attendance. We will poll the parish in the future.

Thank You/Get Well notes to be sent on behalf of the Vestry were discussed and assigned: Kathy, Ginnie

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Watched the first video on the Invite – Welcome – Connect program and discussed how to begin implementing.

Next Vestry meeting is Tuesday, October 16, 2018.

The Closing Devotion was provided by Kathy.

The Meeting was adjourned at 8:25.

Approved at the October 16, 2018 Meeting

Jerry Tepe, Clerk

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